



# Auditor-Controller COUNTY OF TULARE AGENDA ITEM

## BOARD OF SUPERVISORS

KUYLER CROCKER  
District One

PETE VANDER POEL  
District Two

AMY SHUKLIAN  
District Three

EDDIE VALERO  
District Four

DENNIS TOWNSEND  
District Five

**AGENDA DATE:** June 23, 2020 -REVISED

Public Hearing Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Published Notice Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Advertised Published Notice	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Meet & Confer Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Personnel Resolution attached	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
CONTACT PERSON: Cass Cook    PHONE: 636-5200		

**SUBJECT:** Approve an amendment to Agreement No. 27056 with Hinderliter, de Llamas and Associates

**REQUEST(S):**

That the Board of Supervisors:

1. Approve an amendment to Agreement No. 27056 with Hinderliter, de Llamas and Associates to extend the term of the agreement to June 30, 2025, and to have access to County of Tulare's sales and use tax data that is now maintained by the California Department of Tax and Fee Administration.
2. Authorize the Chair of the Board to sign one (1) copy of the amendment.

**SUMMARY:**

The County desires to continue receiving access to regional sales and use tax data analysis services revenue projection and reporting. Hinderliter, de Llamas and Associates (HDL) provides these services and maintains the regional database and programs used in tax data analysis services. The County and HDL entered into Agreement No. 27056 on April 14, 2015 and are now requesting to amend the agreement to extend the term of the agreement to June 30, 2025.

When the Agreement was executed in 2015, HDL was granted access to the County's sales and use tax data maintained by the California Board of Equalization for use in conducting services for the County. The California Department of Tax and Fee Administration has maintained that data since 2017. The amendment will also reflect this change.

**SUBJECT:** Approve an amendment to Agreement No. 27056 with Hinderliter, de Llamas and Associates.  
**DATE:** June 23, 2020

The Board of Supervisors approved the original agreement on April 14, 2015. There were no substantive deviations from the standard County boilerplate in the original agreement. There are no deviations from the standard County boilerplate in the proposed first amendment.

The only changes to the original agreement would be as follows:

1. The Term in section III.A would be extended for an additional five (5) years, to expire at 11:59 PM on June 30, 2025, unless otherwise terminated as provided in agreement.
2. All references to the Board of Equalization in section III.D shall now refer to the Department of Tax and Fee Administration.

**FISCAL IMPACT/FINANCING:**

There is no charge for the base-level services provided by HDL. The agreement does include an option for the County to request additional consulting services from HDL, in an amount not to exceed \$5,000 per year.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's five-year strategic plan includes an Organizational Performance Initiative for continuous improvement of organizational effectiveness and fiscal stability. Approving this first amendment to the agreement with HDL helps fulfill this initiative by providing the public high quality information services that are with accessible, timely and responsive.

**ADMINISTRATIVE SIGN-OFF:**

  
\_\_\_\_\_  
Cass Cook, CFIP  
Auditor-Controller

cc: County Administrative Office

Attachment(s) First Amendment to Agreement for Sales, Use and Transactions Tax Services

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE AN )  
AMENDMENT TO AGREEMENT NO. 27056 ) Resolution No. \_\_\_\_\_  
WITH HINDERLITER, DE LLAMAS AND ) Agreement No. \_\_\_\_\_  
ASSOCIATES )

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: JASON T. BRITT  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

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2. Authorized the Chair of the Board to sign one (1) copy of the amendment.